



A Rimkus Company

IRC Building Sciences Group

4026 Meadowbrook Drive, Suite 131
London, Ontario, N6L 1C7
Tel: 519.652.5985, Fax: 519.652.9926
Toll Free: 1.888.607.5245

Bartlett Restoration Ltd.
7950 Middle Line
Charing Cross, Ontario
N0P 1G0

August 5, 2022
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Tel: 519.436.0675

Attention: Ben Bartlett

ben.bartlett@bartlettrestoration.com

RE: Closeout Documents for Ingersoll Town Hall
Masonry Remediation
130 Oxford Street, Ingersoll, ON
IRC Project: 4802-LB21-066SP

Dear Mr. Bartlett,

This letter is to inform you that the above noted project is substantially complete.

Attached is our Certificate of Substantial Performance (Form 9). You are responsible for placing an advertisement in the Daily Commercial News stating the completion of work at the above stated address, to inform all sub-contractors and suppliers.

Kindly issue the following close-out documents:

1. Notice of Publication
2. Contractor's Warranty
3. Manufacturer's Warranty

Once the required documentation is processed, you may forward them to our office for review and proper distribution. Final payment will be released once all close-out documents are received in good order.

Should you have questions or concerns, please contact our office.

Brian DeFrias, CET, BSS
District Manager

FORM 9
CERTIFICATE OF SUBSTANTIAL PERFORMANCE OF THE
CONTRACT UNDER SECTION 32 OF THE ACT

Construction Act

The Town of Ingersoll

(County/District/Regional Municipality/Town/City in which premises are situated)

130 Oxford Street, Ingersoll, Ontario N5C 2V5

(street address and city, town, etc., or, if there is no street address, the location of the premises)

This is to certify that the contract for the following improvement:

Masonry Remediation at Ingersoll Town Hall

(short description of the improvement)

to the above premises was substantially performed on **July 26, 2022**

(date substantially performed)

Date certificate signed: **August 5, 2022**



(payment certifier where there is one)

(owner and contractor, where there is no payment certifier)

Name of owner: **Town of Ingersoll**

Address for service: **130 Oxford Street - 2nd Floor, Ingersoll, Ontario N5C 2V5**

Name of contractor: **Bartlett Restoration Ltd.**

Address for service: **7950 Middle Line, Charing Cross, Ontario N0P 1G0**

Name of payment certifier (where applicable): **IRC Building Sciences Group**

Address: **4026 Meadowbrook Drive, Suite 131, London, Ontario, N6L 1C7**

(Use A or B, whichever is appropriate)

A. Identification of premises for preservation of liens:

Ingersoll Town Hall - 130 Oxford Street, Ingersoll, Ontario N5C 2V5

(if a lien attaches to the premises, a legal description of the premises, including all property identifier numbers and addresses for the premises)

B. Office to which claim for lien must be given to preserve lien:

(if the lien does not attach to the premises, the name and address of the person or body to whom the claim for lien must be given)