



August 12, 2025

Victoria Julien, Project Manager
GEN-PRO
2211 Plains Road East
Burlington, ON L7R 3R3

Dear Victoria,

RE: Garden City Tower Bus Terminal Soffit Renewal
301 St. Paul Street, St. Catharines
Contract Close-Out

RJC No. TOR.132836.0002

All parties (Colliers Project Leaders, Read Jones Christoffersen Ltd., and GEN-PRO) have agreed that the work associated with the Garden City Tower Bus Terminal Soffit Renewal at the above-noted site is substantially complete. A copy of the Certificate of Substantial Performance is attached for publication. GEN-PRO is required by the terms of your Contract to take all appropriate measures to comply with the Contract Close-Out procedures outlined in the documents including:

- The requirements of the Construction Act
- The requirements of the Worker's Compensation Act
- All other Contractual Obligations

In addition to these items, you are also required to supply all guarantees, warranties, inspection certificates, maintenance manuals and project record drawings in accordance with the requirements of the Contract Documents. These requirements are outlined in the specification, specifically:

- Section 01 78 36 – Warranties and Bonds
- Section 01 78 39 – Project Record Drawings
- Section 07 92 00 – Building Envelope Sealants
- Section 09 24 00 – Stucco

The warranty period is clearly outlined in Specification Section 01 78 36. The warranty period shown in this section is applicable and remains unchanged.



GEN-PRO is required to submit maintenance manuals and project record drawings for the work performed as part of the Contract. If a clean set of drawings is required for record drawing purposes please let RJC know.

The holdback will become payable 60 days from the date of publication of the Certificate of Substantial Performance. Please include proof of publication and all warranties and maintenance manuals with your holdback invoice. It is expected that all deficiencies will be addressed and the required maintenance manuals and project record drawings will be provided prior to the holdback invoice becoming due.

We trust this information is satisfactory and self-explanatory; however, if you have any questions, please do not hesitate to call.

Yours truly,

READ JONES CHRISTOFFERSEN LTD.

A handwritten signature in black ink that reads 'Cole Depner'. The signature is written in a cursive, flowing style.

Cole Depner, B.A.Sc., P.Eng.
Project Engineer
Building Science and Restoration

Encl. Certificate of Substantial Performance

FORM 9
CERTIFICATE OF SUBSTANTIAL PERFORMANCE OF THE
CONTRACT UNDER SECTION 32 OF THE ACT

Construction Act

Regional Municipality of Niagara

(County/District/Regional Municipality/Town/City in which premises are situated)

301 St. Paul Street, St. Catharines, ON L2R 3M8

(street address and city, town, etc., or, if there is no street address, the location of the premises)

This is to certify that the contract for the following improvement:

Garden City Tower Bus Terminal Soffit Renewal

(short description of the improvement)

to the above premises was substantially performed on July 15, 2025

(date substantially performed)

Date certificate signed: Aug 12, 2025

Cole Depner, P.Eng.



(payment certifier where there is one)

N/A

(owner and contractor, where there is no payment certifier)

Name of owner: Ontario Infrastructure and Lands Corporation

Address for service: 1 Dundas Street West, Suite 2000, Toronto, ON M5G 1Z3

Name of contractor: GEN-PRO

Address for service: 2211 Plains Road East, Burlington, ON L7R 3T2

Name of payment certifier (where applicable): Read Jones Christoffersen Ltd.

Address: 100 University Avenue, North Tower, Suite 400, Toronto, ON M5J 1V6

(Use A or B, whichever is appropriate)

A. Identification of premises for preservation of liens:

(if a lien attaches to the premises, a legal description of the premises,
including all property identifier numbers and addresses for the premises)

B. Office to which claim for lien must be given to preserve lien:

Ontario Infrastructure and Lands Corporation, 1 Dundas St. West, Suite 2000, Toronto, ON M5G 1Z3

(if the lien does not attach to the premises, the name and address of the person or body to whom the claim for lien must be given)