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December 11, 2025

CTM Job No. 2025062

City of Kenora
60 Fourteenth Street North
Kenora, Ontario P9N 4M9

**RE: 405 Second Street S, Kenora, ON
Permit Number: KEN-2025-0103
Letter of Assurance of Field Review (Architectural)**

This letter is to confirm that CTM Design Services Ltd. has conducted the required site reviews related to the architectural components of the retail store alteration. Based on our field reviews and to the best of our knowledge there are no outstanding life-and-safety deficiencies found, and the construction was completed in conformance with the approved design drawings that were approved for Retail Store Alteration Building Permit.

Should you have any questions or concerns, please do not hesitate to contact the undersigned.

Regards,

CTM DESIGN SERVICES LTD.



Amina Oyakhilome | Architect, AAA, AIBC, OAA, MAA, PMP®, PROSCI®

Architectural Professional of Record

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